SAS® OnDemand for Academics:
Enterprise Miner™

Instructor Registration Instructions

1. Visit the following Web site to begin:
   http://support.sas.com/ctx3/sodareg/index.html

2. Enter your e-mail address and SAS Profile password in the appropriate boxes. If you do not have a SAS Profile or have forgotten your SAS Profile credentials, continue with this section. Otherwise, continue to Step 3.

- If you do not have a SAS Profile associated with your e-mail address, select the **Create a SAS Profile** or **New User?** link.
- If you do have a SAS Profile, enter your SAS Profile Password or select **Forgot Your Password?**

- Enter your information in the required fields to create or update your SAS Profile.

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My SAS Profile

Required Information

* required fields

* First Name

* Last Name

* Company/Organization

* Country [Please select a country ▼]

* E-mail

We value your privacy and will not sell, rent or lease your information to others.

* E-mail Permission Would you like to receive occasional e-mails highlighting white papers, training courses and events? (learn more)
Yes◎ No◎

After clicking the Create Profile button, you'll receive an e-mail with instructions to create your password and complete the Profile creation process. Please check your spam folder as appropriate.

Create Profile

- A verification e-mail will be sent. Select the link located in the e-mail.
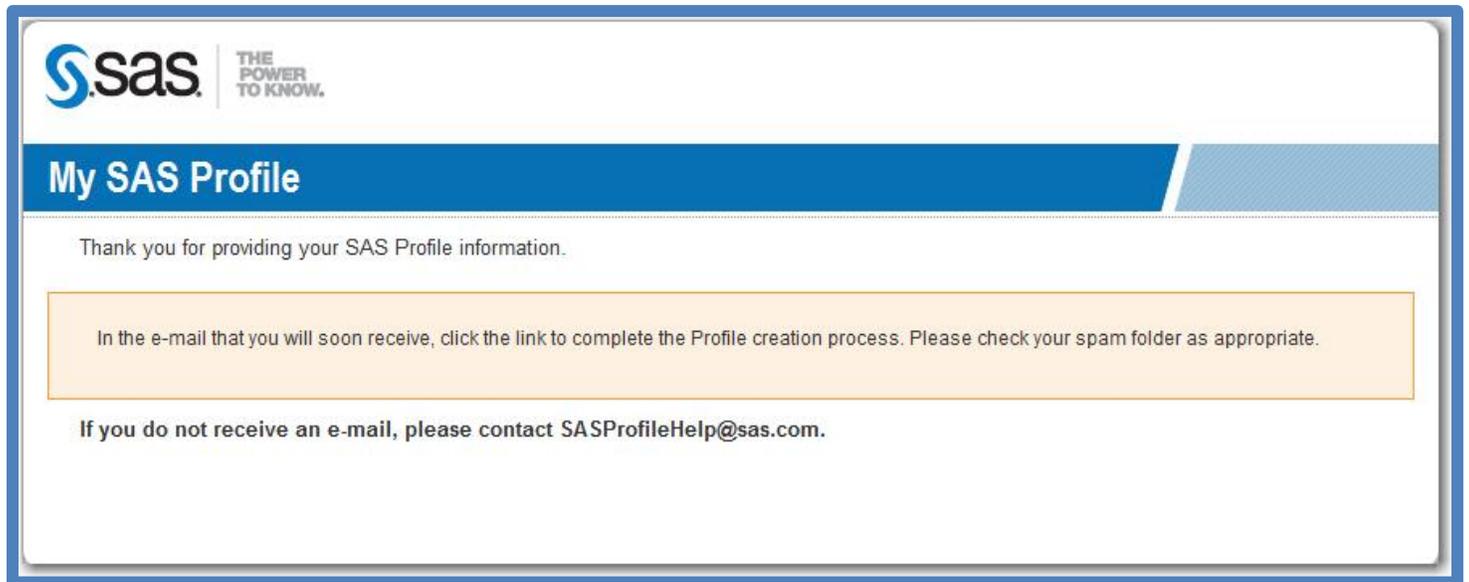
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My SAS Profile

Thank you for providing your SAS Profile information.

In the e-mail that you will soon receive, click the link to complete the Profile creation process. Please check your spam folder as appropriate.

If you do not receive an e-mail, please contact SASProfileHelp@sas.com.

- Create a SAS Profile Password.
- Write this password down for future reference. You will use it each time that you log on to SAS Enterprise Miner software.
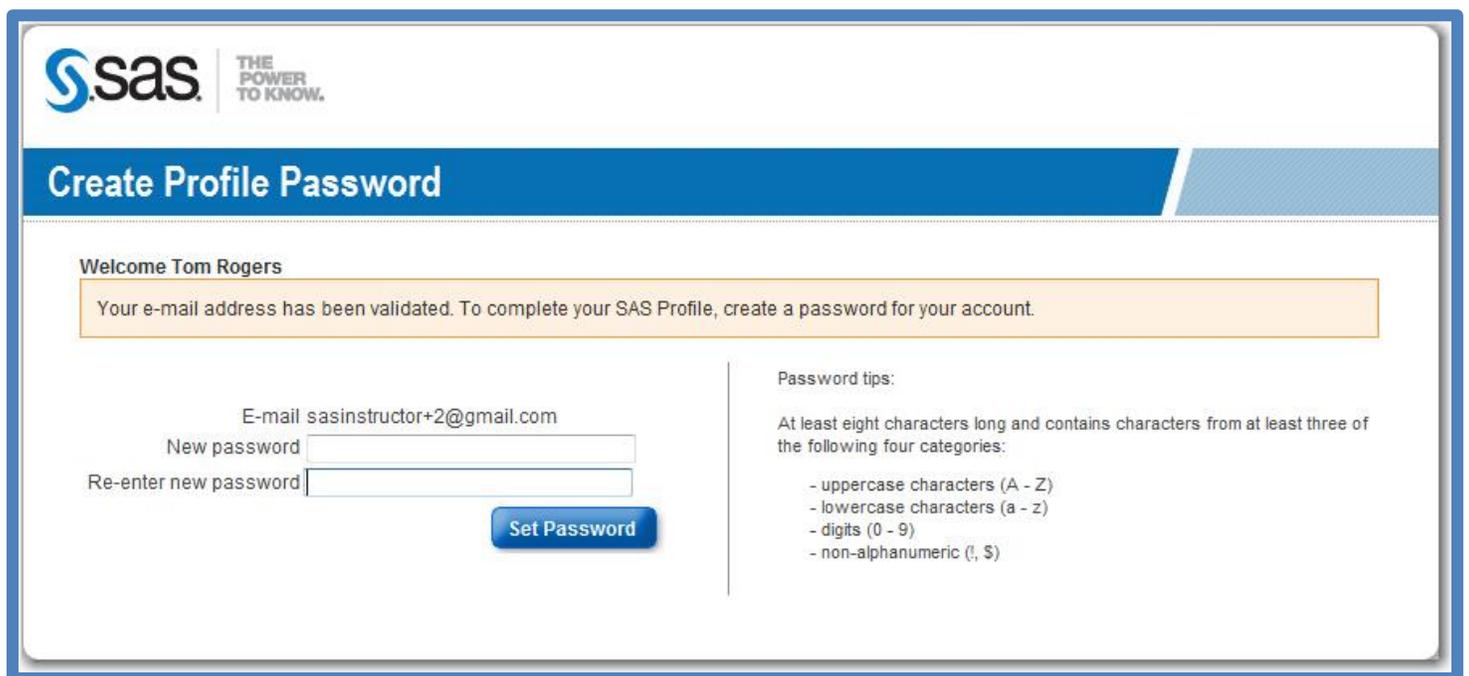
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Create Profile Password

Welcome Tom Rogers

Your e-mail address has been validated. To complete your SAS Profile, create a password for your account.

E-mail sasinstructor+2@gmail.com
New password [   ]
Re-enter new password [   ]

Set Password

Password tips:

At least eight characters long and contains characters from at least three of the following four categories:

- uppercase characters (A - Z)
- lowercase characters (a - z)
- digits (0 - 9)
- non-alphanumeric (!, $)

- Select the **Continue Registration for SAS OnDemand for Academics** link to return to the SAS OnDemand for Academics Control Center.
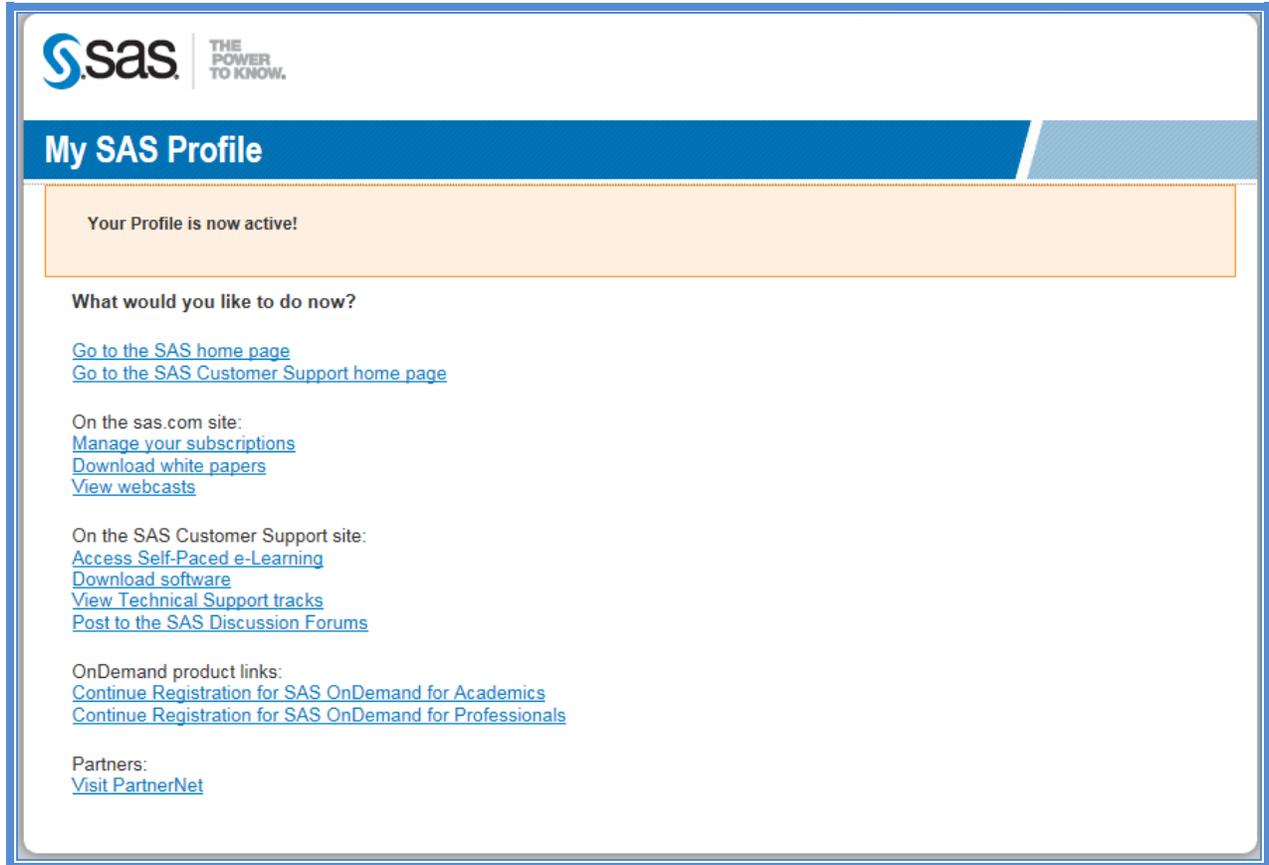
My SAS Profile

Your Profile is now active!

What would you like to do now?

Go to the SAS home page
Go to the SAS Customer Support home page

On the sas.com site:
Manage your subscriptions
Download white papers
View webcasts

On the SAS Customer Support site:
Access Self-Paced e-Learning
Download software
View Technical Support tracks
Post to the SAS Discussion Forums

OnDemand product links:
Continue Registration for SAS OnDemand for Academics
Continue Registration for SAS OnDemand for Professionals

Partners:
Visit PartnerNet

- Enter your e-mail address and SAS Profile password in the appropriate boxes.

3. Choose the **I am an Instructor** button to register as an instructor.

4. Select the country that your school is located in.

5. Select the state that your school is located in.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

School Location:

Please identify the State/Province where your institution is located.

State/Province: *
Please choose:

[Next]

6. Select your institution.

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Access the power of SAS software through the Internet.

Select your institution

Please select your school from the list provided below.

Institution:*
Please Select

[Next]

7. To verify your status as an instructor, please enter a contact name, contact phone number, and contact e-mail address.

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Access the power of SAS software through the Internet.

Verification:

We need to confirm that you are an instructor at your institution. Please provide information about someone that we may contact who will be able to verify your status as an instructor.

Contact Title:*

Contact Name:*

Contact Phone:*

Contact E-Mail:*

Feedback:

We occasionally contact our users to solicit for feedback about SAS OnDemand for Academics. If you do not wish to be contacted, then uncheck the box below.

Opt In
☑ You may contact me regarding SAS® OnDemand for Academics

[Next]

8. Verify your registration details and then select **Submit Registration**. Select **Change Information** if you would like to change your profile information.

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Access the power of SAS software through the Internet.

Registration Details:

Please review the information you have entered. If it is correct, then click Submit Registration. Otherwise, click Change Information.

Profile Information:

E-Mail:
sasinstructor+2@gmail.com

Name:
Tom Rogers

State/Province:
NC

Country:
US

Institution Details:

Institution:
SAS Institute (Cary)

Instructor Verification Contact:

Dean
Ron Anderson
555-555-5555
email@email.com

Allow us to contact you regarding SAS® OnDemand for Academics:
Yes

[Change Information] [Submit Registration]

9. Your registration is complete. Select the **Click here** link to continue to set up your SAS server account.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Registration Complete

Thank you for registering with SAS OnDemand for Academics. Click here to set up your SAS server account.

10. Carefully review the Software License Agreement. If you agree, click the Agree button and select **Enter**.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Review the Software License Agreement

Please review the license below. You must agree with the license to continue your registration with SAS® OnDemand for Academics.

If you agree to the terms on the license, select "Agree" below.

Agree:
◯

Decline:
◉

Enter

License Terms:

SAS® License Agreement

11. From your Home Page, select **Register a course** to create a course.

Note the **SAS Server userid** on this page. When it is time to log on to SAS Enterprise Miner, you will use this userid as well as the SAS Profile password you created in an earlier step.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Home Page for Instructor: Tom Rogers

⚠️ Your SAS Server userid is tom_rogers_exptst
Use this userid when you log on to the SAS Server.

- Your current institution is: **Florida State University (Tallahassee)**
- Your Account Status is: **Active.**
- Register a course:
  Register a course to select software and make it available to your students.

  There are no courses currently registered. Register a course to make it available to your students. Once a course is registered, you will be able to download and install appropriate SAS® OnDemand for Academics software.

Additional Resources
Please note that several of the links below will direct your browser away from the Control Center. Use your browser's Back button to return.

- Main Support Site
- Account Status
- SAS Server Availability
- Download SAS® OnDemand for Academics license agreement 🔴 [PDF]

12. Enter your course information and choose the software application that you want to use to teach the course and click Submit.

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Access the power of SAS software through the Internet.

Register A Course

Items marked * are required.

Course Information:

Institution: SAS Institute (Cary)

Course Name: *

(example: STA 311)

Course Description: *

Section Number: *

What level is this course? *

Please choose:

Course Start Date: *

Jan | 01 | 2011
(MM/DD/YYYY)

Course End Date: *

Jan | 01 | 2011
(MM/DD/YYYY)

Anticipated Maximum Class Size: *

0

Software Client: *

Please choose:

Cancel | Submit

13. Your course registration is now complete. You may now choose to either explore additional information about SAS® OnDemand for Academics or select **Return to my Home Page** to begin the process of accessing your software.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Register A Course

Course Registration Complete

Your course registration is complete. If you selected Enterprise Miner or Forecast Server, it may take up to one business day for the system to activate the components for your course.

- Show me more information about working with my course.
- Visit the Support site for SAS® OnDemand for Academics
- Return

14. If you select **Return (to go back to the homepage)** you will have the option to begin the process of accessing your software.

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Home Page for Instructor: Tom Rogers

⚠️ **Your SAS Server userid is tom_rogers_exptst**
Use this userid when you log on to the SAS Server.

- Your current institution is: **Florida State University (Tallahassee)**
- Your Account Status is: **Active**.
- Register a course:
  Register a course to select software and make it available to your students.

  Use the *info* link for a course to get information about your course setup, including instructions for storing data on the server.

COURSE			SOFTWARE	DOWNLOAD	START DATE	REGISTERED
Intro to FS - Sec. 1: FS: Forecast Server	info	edit	FS3.1	Get Software	01Jan2012	03Nov2011
Intro to Stats - Sec. 12: Stats : Enterprise Miner	info	edit	EM	Get Software	01Jan2012	03Nov2011

Additional Resources
Please note that several of the links below will direct your browser away from the Control Center. Use your browser's Back button to return.

- Main Support Site
- Account Status
- SAS Server Availability
- Download SAS® OnDemand for Academics license agreement 📄 [PDF]

- The following is an example of the directory information that explains how to upload and access your course data files (if you choose to do so). To access it from your Home page, select the **Info** link next to the appropriate course.

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Access the power of SAS software through the Internet.

Telling your students about SAS OnDemand for Academics
You must tell your students to register before they can use the software. View A Sample Message

Storing Data on the server
A directory will be created on the SAS Server to enable you to store course data for use with SAS Enterprise Guide or SAS Enterprise Miner (this feature is unavailable for SAS Forecast Server). Only instructors have the ability to upload data.

If you have just registered, then it might take up to 15 minutes before your course data directory is available.

Uploading SAS Data Sets
To upload a SAS data set to the storage area for your course:

1. Start your favorite FTP program.
2. Use the following FTP settings (some FTP programs will prompt you for these):
   - Hostname: sascloudftp.sas.com
   - Userid: tom_rogers_exptst
   - Password: (the password you use for accessing the SAS Server)
3. Change directories to the directory of the course that you want to upload a SAS data set to. To find the directory name for your course, review the example LIBNAME statement below. Your course directory name will have a value of c_xxx (where xxx is a number).
4. Change directories to the directory of your course.
5. Upload the SAS data set to the directory for your course.

You and your students will be able to access the data using the LIBNAME statement shown below. Include the `access=readonly` parameter to prevent your students from modifying the data.

`libname mydata "/courses/u_fsu.edu1/i_104919_exptst/c_685_exptst" access=readonly;`

Uploading non SAS Data Files
To upload a data file to the storage area for your course:

1. Start your favorite FTP program.
2. Hostname:
   - Hostname: sascloudftp.sas.com
   - Userid: tom_rogers_exptst
   - Password: (the password you use for accessing the SAS Server)
3. Change directories to the directory of the course that you want to upload a data file to. To find the directory name for your course, review the example FILENAME statement below. Your course directory name will have a value of c_xxx (where xxx is a number).
4. Upload the data file for your course.

You and your students will be able to access the data using a FILENAME statement. For example, if you upload `sample.csv`, you would use the following statement to access the file:

`filename sample "/courses/u_fsu.edu1/i_104919_exptst/c_685_exptst/sample.csv";`

Return

15. The course table lists the course or courses that you have created. To begin the process of accessing SAS® Enterprise Miner™, select the **Get Software** link from the table row for the appropriate course.

16. Select **SAS® OnDemand for Academics: Enterprise Miner™ Configuration**. Walk through the configurations steps to ensure that you have the required Java Runtime Environment (JRE).

SAS® OnDemand for Academics
Access the power of SAS software through the Internet.

Configure or Start Your Software

Configuring Your System for SAS® OnDemand for Academics: Enterprise Miner™

Please complete this section before trying to use SAS® OnDemand for Academics: Enterprise Miner™

1. Review SAS® OnDemand for Academics: Enterprise Miner™ Configuration to ensure that your system is prepared to run SAS® OnDemand for Academics: Enterprise Miner™.
2. To start SAS® OnDemand for Academics: Enterprise Miner™ refer to the next section.

Starting OnDemand for Academics: Enterprise Miner™

1. Start SAS® OnDemand for Academics: Enterprise Miner™
2. When prompted, log on with your User ID and Password.

Return

17. Select **Start SAS® OnDemand for Academics: Enterprise Miner™** to launch SAS® Enterprise Miner™.

When SAS Enterprise Miner starts, do the following:

1. Enter your SAS Server userid (see Step 11) in the **User Name** field.
2. Enter your SAS Profile password in the **Password** field.